

# Master Fee Schedule 2005-2006

## Table of Contents

	Page
Glossary of Terms .....	2
All City Departments .....	3
City Attorney .....	5
City Clerk .....	6
Community and Economic Development.....	7
• Administrative Services .....	7
• Building Inspection, Plan Check Services and Permits .....	7
• Rental Housing & Hotel Inspection Fees & Penalties .....	17
• Planning Fees.....	19
• Community Preservation Inspection Fees .....	22
Finance & Internal Services .....	24
• Assessment District Fees .....	24
• Centennial Hall Rental Schedule.....	25
• Special Billings.....	28
Fire .....	29
• Fire Prevention Fees.....	29
• Hazardous Materials Fees .....	31
Library .....	35
• General Schedule of Fees.....	35
Police.....	36
• Animal Control Fees and Charges.....	36
• Police Administration.....	38
Public Works .....	40
• Airport Charges and Fees.....	40
• Engineering Services.....	41
• Sanitary Sewer Service Charges and Fees .....	42
• Water Service Charges & Installation Fees .....	47
• Stormwater System Service Charges .....	51
• Refuse Service Subsidy.....	52

## **GLOSSARY OF TERMS**

The following description of fee charges has been prepared for your convenience. If you have any questions regarding fee charges, please feel free to discuss them with a member of the City staff.

### **Annexation Fees:**

Charges for time and material costs involved in processing applications for the annexation of property to the City.

### **Compliance Services Fees:**

Charges imposed to defray the City's labor and materials cost of assuring compliance with specific City ordinances such as weed abatement.

### **Inspection Fees:**

Charges related to the physical inspection of facilities, buildings, sites, equipment, etc.

### **Licenses & Permit Fees:**

Charges imposed to defray the cost incurred in processing applications for licenses and permits which authorize the holder to engage in a specific function or activity, and include the costs of assuring compliance with related conditions and regulations.

### **Penalty Fees and Fines:**

Charges imposed for non-compliance with specific City requirements.

### **Plan Check Fees:**

Charges for time and materials costs for the detailed inspection of plans submitted to the City for review.

### **Rental Fees:**

Charges for use of City facilities and services.

### **Service Fees:**

Charges for time and materials costs incurred by the City in the course of providing those services for which fees or charges are not otherwise specifically set forth.

### **Special Services Fees:**

Charges for time and materials costs incurred by the City in the course of providing extraordinary services.

## I. ALL CITY DEPARTMENTS

### A. PHOTOCOPYING OF FILE MATERIALS:

- |    |   |   |
|----|---|---|
| 1. | 8½ x 11 inches or 8½ x 14 inches (all offices except City Clerk's Office) | \$ .50/page for first ten (10) pages of each document<br>\$ .10 each additional page of same document |
|----|---|---|

### B. DISHONORED (RETURNED) CHECKS

- |    |   |   |
|----|---|---|
| 1. | If paid within 30 days of notification  | \$25 + amount of check  |
| 2. | If paid after 30 days of notification, subject to forgiveness of all or a portion of the fee by the Director of Finance | As authorized by California Civil Code 1719, but not less than \$25 |

### C. RESEARCH OR ANALYSIS OF RECORDS (involving more than 15 minutes)

\$38.00 per hour  
(minimum charge \$20.00)

### D. LATE AND DELINQUENT PAYMENTS

Unless specifically provided otherwise, the manner of payment, delinquency status, and assessment and collection of penalties for delinquent payment of the fees imposed or reflected by this master fee schedule shall be as follows:

- |                       |  |
|-----------------------|--|
| <b>DAILY FEE:</b>     | Due on its effective date and delinquent at 5:00 PM on due date.   |
| <b>MONTHLY FEE:</b>   | Due on the first day of each month for which licenses, permits, fees are sought and delinquent at 5:00 PM on the tenth day of the month.   |
| <b>QUARTERLY FEE:</b> | Due on the first day of the yearly quarter period and delinquent at 5:00 PM on the tenth day of the first month in which the quarterly fee is due.   |
| <b>ANNUAL FEES:</b>   | Due on the first day of the established annual period and delinquent at 5:00 PM on the tenth day of the first month in which the annual fee is due. A late payment fee of \$5.00 per month shall be applied to all accounts paid after the established due date. |

The delinquent account(s) shall be assessed an interest charge of one percent (1%) per month of the unpaid delinquent balance and related interest charge. The interest charge shall be applied to all accounts delinquent for any calendar month or portion of such month, and shall not be prorated.

If the delinquent payment is paid within 30 days of notification, the interest fee may be subject to forgiveness based on hardship. The Director of Finance shall review and document all interest fees not collected.

**E. GROSS HOUSEHOLD INCOME**

Notwithstanding any other provision of the Hayward Municipal Code, the “very low income limits for Alameda County,” as published by the State of California Department of Housing and Community Development, will be used to determine low-income eligibility.

Family Size	Income Levels Not to Exceed
1 Member	\$29,000
2 Members	\$33,100
3 Members	\$37,250
4 Members	\$41,400
5 members	\$44,700
6 Members	\$48,000
7 Members	\$51,350
8 Members or More	\$54,650

## II. CITY ATTORNEY

### A. RENT STABILIZATION ADMINISTRATION

- |    |  |        |
|----|--|--------|
| 1. | Annual Fee per Residential Dwelling Unit | \$ .70 |
| 2. | Annual Fee per Mobilehome Space          | \$1.21 |

The fees set forth herein shall be payable immediately and shall be delinquent if not received by the Rent Review Office on or before 5 p.m., May 6, 2005 for Residential and Mobilehome.

### III. CITY CLERK

#### A. GENERAL SCHEDULE OF CHARGES

1.	Agenda – City Council – Weekly Mailing	\$31.00/year
2.	Certification of Documents	\$8.25/first page, \$3.00 each succeeding page
3.	Photocopying of Public Records	\$.21 per page for the first ten pages; \$.10 per page thereafter
4.	Minutes – City Council – Weekly Mailing	\$46.00/year
5.	Municipal Code:	
a.	Complete Code	\$255.00
b.	Article	Up to \$3.00/article
c.	Service Charge for Amendments	\$20.00/year
d.	Zoning Ordinance (Chapter 10, Article 1)	\$15.00
e.	Zoning Maps	\$3.00/map book
f.	Service charge for Amendment to Zoning Ordinance (Chapter 10, Article 1)	\$20.00/year
6.	General Policies Plan	\$15.00
7.	Service Charge for Amendments to General Policies Plan	\$5.00/year
8.	Recorder Transcripts – Typed	Secretary's hourly rate times overhead.
9.	Traffic Code	\$3.00
10.	Traffic Regulations	\$3.00
11.	Reproduction of Tape Recorded Meetings: City Council; Planning Commission	\$10.00/tape
12.	Reproduction of Video Tapes of Meetings: City Council; Planning Commission.	\$10.00 admin fee + actual contractor's invoice charges.
13.	Publication of "Notice of Intent to Circulate a Petition for Municipal Initiative" (refundable if a sufficient petition is filed within one year)	\$200.00
14.	Election year publication cost of the candidate's statement in the sample ballot book.	Actual Printer Cost
15.	City Charter	\$3.00
16.	Notary Service	\$10.00/per document

## IV. COMMUNITY & ECONOMIC DEVELOPMENT

### A. ADMINISTRATIVE SERVICES

- |    |  |  |
|----|--|--|
| 1. | Human Services and Citizens Advisory Commission Agenda   | \$ 7.00/year   |
| 2. | Human Services and Citizens Advisory Commission Minutes  | \$ 7.00/year   |
| 3. | Economic Development Committee Agenda  | \$ 3.50/year   |
| 4. | Economic Development Committee Minutes   | \$ 3.50/year   |
| 5. | Economic Profile or Plan   | \$ 5.00/each   |
| 6. | City staff time for loan packaging services and credit reports provided by the City's Economic Development Program   | \$ 35.00/hr  |
| 7. | When available, a fee of up to 1.0% of the loan amount to be paid by a lender, small business concern local development corporation, or similar entity in return for marketing services of the City's Economic Development Program |  |
| 8. | Annual Bonds Issue Fees  | 1/8 of 1% of bond amount                               |
| 9. | Low Income Mortgage Credit   | 2% of first year's credit payable as part of State Fee |

### B. BUILDING INSPECTION & PLAN CHECK SERVICES

- |    |  |   |
|----|--|---|
| 1. | <u>Owner Requested Survey/Inspections</u>  |   |
|    | a. Inspection and report of structural, electrical, mechanical, plumbing and zoning. Fee includes one return inspection. |   |
|    | (1) Single residential unit (for certificate of occupancy)   | \$ 86.00 per hour   |
|    | (2) Commercial or industrial building containing up to and including 1 separate tenant area (including written report)   | \$ 86.00 per hour per trade                                 |
|    | (a) Each additional tenant area (exceeding 1)  | \$ 86.00 per hour per trade.                                |
|    | (b) Each additional inspection   | \$ 86.00 per hour per trade                                 |
|    | b. For special billing for permit fees that may be required (each billing)   | \$ 25.00  |
| 2. | <u>Building Permit Fees and Inspection Fees</u>  |   |
|    | a. Building Permit   | \$ 50.00 + amount according to following valuation schedule |

**VALUATION**

*The value to be used in computing the building permit fee shall be the total of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators and any other permanent equipment.*

**CURRENT****TOTAL VALUATION**

\$1 TO \$500	\$25.85
\$501 TO \$2000	\$25.85 for the first \$500 plus \$3.36 for each additional \$100 or fraction thereof, to and including \$2000
\$2,001 TO \$25,000	\$76.25 for the first \$2,000 plus \$15.40 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 TO \$50,000	\$430.45 for the first \$25,000 plus \$11.11 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 TO \$100,000	\$708.20 for the first \$50,000 plus \$7.70 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 TO \$500,000	\$1093.20 for the first 100,000 plus \$6.16 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 TO \$1,000,000	\$3557.20 for the first \$500,000 plus \$5.23 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,001,000 and up	\$6172.20 for the first \$1,000,000 plus \$3.47 for each additional \$1,000 or fraction thereof.

**Except:**

(1)	Permit fee for inspection of work done without permit.	Twice the amount of a regular building permit
(2)	Filing of Notice of Substandard or Hazardous Structure fee.	\$100.00
(3)	Removal of Notice of Substandard or hazardous Structure fee.	\$100.00
(4)	Posting of Hazardous Structure or Do Not Enter Notice on site.	\$100.00
(5)	Reinspection fee when unusual number of inspections are required.	\$ 86.00 per inspection
(6)	Additional plan check fee for revision and beyond two back checks	\$ 86.00 per hour
(7)	Code violation illegal project	\$86.00 per hour
(8)	Investigation fees permit not yet obtained	Two (2) times permit fee
(9)	Accelerated plan review fee	\$125.00 per hour (minimum four hours on weekends)

3. **Plan Check Fee**



a.	Plan review fees including two back checks	80% of the building permit fee
b.	Hourly plan check not associated with building permit	\$ 86.00 per hour
c.	Plan check for tract homes.	25% of building permit fee
d.	Plan check fee for compliance with the State Title 24 Energy Regulations (all occupancies); State Title 24 Access (commercial)	12% of building permit fee
4.	<u>Plumbing Inspection Fees</u>	
a.	Permit or Sub-Permit Issuance Fee	\$ 50.00
b.	Hourly plan check not associated with Building Permit	\$ 86.00 per hr
c.	Inspection Fee (includes one return inspection)	
(1)	For repair or installation of each plumbing fixture, trap, or set of fixtures installed on one trap (including water, drainage piping and back flow protection thereof)	\$ 16.70
(2)	Water heater, (including gas vent)	\$ 16.70
(3)	Water heater, gas vent only	\$ 10.00
(4)	Water heater, TPR valve only	\$10.00
(5)	Industrial wastewater pretreatment interceptor including trap and vent	
(a)	Sand & Grease	\$ 35.00
(b)	Neutralizer of Clarifier	\$ 50.00
(6)	Grease Interceptor	\$ 86.00
(7)	For installation, alteration, or repair of water piping and/or water treating equipment	\$ 43.00
(8)	Industrial and commercial piping system including but not limited to control, process piping, water or drainage	\$ 60.00 per 100 linear feet
(9)	Water opening not included with fixtures or appliances	\$ 2.40
(10)	For repair or alteration of drainage or vent piping	\$ 25.00
(11)	For fixed dish washing equipment	
(a)	Residential	\$ 16.70
(b)	Commercial	\$ 25.00
(12)	Sewer ejector system	
(a)	Residential	\$ 25.00
(b)	Commercial	\$ 50.00
(13)	Rainwater System	\$ 35.00
(14)	Commercial garbage disposal	\$ 20.00
(15)	Residential garbage disposal	\$ 16.70
(16)	Gas Range	
(a)	Residential	\$ 10.50

	(b) Commercial	\$ 20.00
(17)	Irrigation sprinkler system of any one meter including back flow protection devices therefor	\$ 15.00
(18)	For vacuum breaker or back flow protection devices on tanks, vats, etc., or for installation on unprotected plumbing fixtures including necessary water piping	
	(a) one (1) to four (4)	\$ 15.00
	(b) over four (4)	\$ 3.50
(19)	For installation, alteration or repair of gas piping (including gas test) residential	\$ 43.00
(20)	For installation, alteration or repair of gas piping (including gas test) commercial/industrial	\$ 60.00 per linear feet
(21)	Residential gas clothes dryer	\$ 16.00
(22)	Commercial gas dryer	\$ 20.00
(23)	New Single Family Residential Construction, including all water piping, water, gas piping, water heater and plumbing fixtures	
	(a) one (1) bathroom	12% of building permit fee
	(b) two (2) bathrooms	12% of building permit fee
	(c) three (3) bathrooms	12% of building permit fee
	(d) ½ bathroom	\$ 43.00
(24)	For plumbing of a new private swimming pool, including filter, water, drainage, heater, but not including any connection to sanitary sewer	\$100.00
(25)	For plumbing of a new public swimming pool, including filter, water, heater, drainage, but not including any connection to sanitary sewer	\$200.00
(26)	Installation or replacement of each swimming pool heater	\$ 24.00
(27)	For installation of a solar system including all piping and collector (tank) exchanger	\$ 40.00
d.	Other Fees	
(1)	For any permit on which an unreasonable number of inspections are required, an additional fee per inspection over and above the number deemed reasonable by the Building Official	\$ 86.00
(2)	For inspection of plumbing units at manufacturing plants or special inspection as may be required (per hour or fraction thereof)	\$ 86.00 per hour (minimum 4 hours on weekends)
(3)	Special billing for permit fees	\$ 25.00

5. Mechanical Permit Fees

a.	Permit or Sub-Permit Issuance Fee	\$ 50.00
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b.	Hourly plan check not associated with building permit	\$ 86.00 per hour
c.	Inspection Fees (include one return inspection)	
(1)	For Single Family Residential Construction including HVAC, register ducts, gas line and range.	10% of building permit fee
(2)	Heating Equipment (including gas vents)	
(a)	Furnaces: central, gravity, floor, wall or factory fireplace	
(i)	to 200,000 BTU	\$ 43.00
(ii)	over 200,000 BTU	\$ 60.00
(b)	Heaters: units, radiant, room, decorative, sealed, combustion, make-up	
(i)	to 100,000 BTU	\$ 43.00
(ii)	over 100,000 BTU	\$ 86.00
(c)	Registers, diffuses, and grilles (including ducts)	\$ 5.00
(d)	Heat pumps and combination heating/cooling units	\$ 27.00
(e)	Solar heating system	\$ 35.00
(f)	Radiators, convectors, radiant heat panels, fan coil units, etc.	\$ 8.00
(3)	Heating Equipment	
(a)	Hydronic heating system (steam & water piping)	\$ 39.40
(b)	Gas vents (each)	\$ 12.00
(c)	Chimney (flue) residential or low heat each	\$ 12.00
(d)	Chimney (flue) medium or high heat each	\$ 15.00
(e)	Steam or hot water boiler	
(i)	30 horsepower	\$ 45.00
(ii)	over 30 horsepower	\$ 60.00
(4)	Cooling Equipment	
(a)	Air Conditioning equipment	
(i)	to 100,000 BTU	\$ 43.00
(ii)	over 100,000 BTU	\$ 86.00
(b)	Register, diffusers, and grilles (including ducts)	\$ 5.00
(c)	Evaporative Cooler	\$ 30.00
(d)	Refrigeration system (other than comfort cooling) commercial or industrial	\$ 55.00
(e)	Condensate drain system each inlet	\$ 6.50
(5)	Exhaust System	
(a)	Air handling units	
(i)	to 10,000 CFM	\$ 17.00

	(ii) over 10,000 CFM	\$ 25.00
(b)	Hoods	
	(i) commercial	\$ 45.00
	(ii) commercial bathroom ventilation system, each	\$ 18.00
	(iii) residential range hoods, kitchen or bathroom ventilation system	\$ 10.00
	(iv) commercial or industrial fume hoods including air pollution control	\$ 60.00
(c)	Duct/product conveying system	\$ 86.00
(d)	Thermal oxidizers, air treatment system	\$ 86.00
(6)	Gas Burners & Equipment	
(a)	Range, oven, dryer	
	(i) residential	\$ 12.00
	(ii) commercial	\$ 18.00
	(iii) gas or lint	\$ 10.00
(b)	Miscellaneous, gas logs, log lighters, torches, lamps, etc.	
	(i) residential	\$ 7.00
	(ii) commercial	\$ 11.00
(c)	For installation, alteration, or repair of gas piping (includes gas test) residential	\$ 43.00
(d)	For installation, alteration, or repair of gas piping (includes gas test) commercial/industrial	\$ 60.00 per 100 linear feet
(e)	Fire or smoke dampers	\$ 5.00
(f)	Electrostatic Filters	\$ 8.20
d.	Other Fees	
(1)	For any permit on which an unreasonable amount of inspections are required, an additional fee per inspection over and above the number deemed reasonable by Building Official	\$86.00 per hour
(2)	For inspection of mechanical units at manufacturing plants or special inspection as may be required (per hour or fraction thereof).	\$86.00 per hour (minimum 4 hours on weekends)
(3)	Special billing for permits fees	\$25.00
6.	<u>Electrical Permit Fees</u>	
a.	Permit or Sub-Permit Issuance Fee	\$50.00
b.	Hourly plan check not associated with building permit	\$86.00 per hour
c.	Inspection Fee (includes one return inspection)	
(1)	For new Single Family Residential Construction including all circuits, service and sub panels	15% of building permit fee

Fees listed below include all appliance, fixtures and wiring.  
Fees do not include services, additional meters, industrial  
motors, and transformers.

(a)	1-20 ampere circuit	\$ 7.50
(b)	30 ampere circuit	\$ 8.20
(c)	40 ampere circuit	\$ 8.80
(d)	50 ampere circuit	\$ 9.40
(e)	70 ampere circuit	\$ 9.90
(f)	100 ampere circuit	\$12.20
(g)	101 to 200 ampere circuit	\$18.40
(h)	201 to 300 ampere circuit	\$22.20
(i)	301 to 400 ampere circuit	\$27.80
(j)	For each additional 100 amps or fraction thereof in excess of 400 amps	\$ 6.80

d. Electrical Services and Subpanels

(1)	Services and subpanels service charges, including one meter service 600 volts or less	
(a)	First 100 ampere capacity	\$ 43.00
(b)	Each additional 100 ampere capacity or fraction thereof	\$ 7.90
(2)	Services over 600 volts	
(a)	First 200 KVA	\$ 33.40
(b)	Over 200 KVA	\$ 59.50
(c)	Additional Meters (each)	\$ 6.40
(3)	Reset Meter	\$ 43.00
(4)	For addition to EXISTING circuits	
(a)	Outlets, switches, receptacles (each)	\$ 1.30
(b)	Multi-outlet assemblies (per foot)	\$ 1.05
(c)	Light fixtures (each)	\$ 1.30
(d)	Florescent (each tube)	\$ 1.05
(5)	For Signs	
(a)	For installation, relocation or alteration of any electrical sign	\$ 43.00
(b)	Tube lighting for illumination, display or outline	\$ 16.50
(6)	For temporary work	
(a)	Temporary construction pole	\$ 35.00
(b)	Overhead or underground distribution supply	\$ 35.00
(7)	For industrial or commercial motors (fee includes starting and controlling apparatus and connecting wiring and motor):	
(a)	For each rated HP or fraction thereof to and including 10 HP	\$ 5.50

(b)	For each rated HP or fraction thereof by which the motor exceeds 10HP per motor	\$ 5.50
(c)	In instances of changes, renewals, or replacement of apparatus, where no change in wiring is necessary, the fee for connecting up only shall be charged per HP at ½ the fees above	\$3.00 first 10 HP \$1.50 for each additional HP.
(d)	Charge for unit with 0-5 HP	\$ 24.00
(e)	Charge for units with 5+ -10 HP	\$ 48.00
(f)	Charge for units with 10+ HP	\$ 72.00
(8)	For generators, motor generator sets, balance sets, dynamites, converters, transformers	
(a)	Power transformer each KVA for units with 0-20 KVA (per unit or fraction thereof)	\$ 3.70
(b)	Unit with 20+ KVA	\$ 73.50
(c)	For replacing existing electrical appliances	\$ 16.20
(d)	For replacing existing electrical	\$ 17.30
(9)	For replacing existing fixtures	
(a)	Incandescent, ceiling, bracket, pendants, cord drops and other lamp holders, each	\$ 1.30
(b)	Florescent each tube	\$ 1.05
(c)	Minimum fee – single tube	\$ 1.30
(d)	Mercury sodium vapor and quartz lights each	\$ 6.80
(e)	Floor lighting standards, each	\$ 6.80
d.	Other Fees	
(1)	For any permit on which an unreasonable number of inspections are required, an additional fee per inspection will be charged for each inspection over and above the number deemed reasonable by the Building Official.	\$ 86.00 per hour
(2)	For in-plant inspection of electrical installation or special inspection as may be required (per hour or fraction thereof)	\$ 86.00 per hour (minimum 4 hrs on weekends)
(3)	Special billing for permit fees.	\$ 25.00

7. Public Works Encroachment Permit Inspection Fees

a.	Encroachment permit application fee	\$ 43.00
b.	Concrete	
(1)	Curb, gutter, and/or sidewalk (including driveway) first 100 linear feet	\$ 82.00
(2)	Each additional 100 linear feet or fraction thereof	\$ 41.00
(3)	Driveway, handicapped ramp, curb return	\$ 82.00
(4)	Each additional installation on same site	\$ 41.00
(5)	Planter strip fill (each property)	\$ 65.00
c.	Drainage	

	(1)	Drainage system and appurtenance, first 100 linear feet	\$ 82.00
	(2)	Each additional 100 linear feet or fraction thereof	\$ 41.00
	(3)	Drainage tie-in to existing structures	\$ 55.00
	(4)	Non-standard structures (other than above)	\$ 55.00
	(5)	Manholes, vaults, area drains, storm water inlets, other standard structures	\$ 55.00
d.		Street Work & Miscellaneous	
	(1)	Street Improvement Plan Review	Time & Materials
	(2)	Street cuts, trenches, up to 100 linear feet	\$ 82.00
	(3)	Each additional 100 linear feet or fraction thereof	\$ 41.00
	(4)	Street cuts, other, up to 100 square feet	\$ 82.00
	(5)	Each additional 100 sq. feet or fraction thereof	\$ 41.00
	(6)	Compaction tests - each test as required per hour	Actual Consult Fee
e.		Monitoring well inspection and plan review	
	(1)	First well	
	(a)	Inspection	\$ 82.00
	(b)	Plan Review	\$245.00
	(2)	Each additional well at same site	
	(a)	Inspection	\$ 41.00
f.		Utility Services – New or Repaired	
	(1)	Each new or replaced utility pole location	\$ 82.00
	(2)	Each utility service connection in sidewalk or street (gas, electric, telephone, etc.	\$ 82.00
g.		Sanitary Sewers	
	(1)	Sanitary Sewer Laterals	
	(a)	From main in street or easement to building up to 100 linear feet	\$288.00
	(b)	Each additional 100 linear feet or fraction thereof	\$ 65.00
	(c)	Add for monitoring structure if required	\$ 65.00
	(d)	From existing stub at right-of-way to building up to 100 linear feet	\$130.00
	(e)	Each additional 100 linear feet or fraction thereof	\$ 52.00
	(f)	Each building sewer repair or replacement	
	(i)	In public right-of-way, complete	\$288.00
	(ii)	In private property (no street evacuation)	\$130.00
	(2)	Sanitary Sewer Building Court Mains	
	(a)	Each building court main when plan, profile and cut sheet are required, initial 100 feet or less	\$230.00

	(b)	Each additional 100 feet or fraction thereof	\$102.00
	(c)	Each building court main when plan only is required for initial 100 feet or less	\$112.00
	(d)	Each additional 100 feet or fraction thereof	\$ 50.00
h.	<u>Additional Inspections</u>		
		For any public works encroachment permit on which an unreasonable number of inspections are required, an additional fee per inspection will be charged for each inspection over and above the number deemed reasonable by the City Engineer.	\$125.00
8.	<u>Microfilming</u>		
	a.	All construction plans submitted for building permits shall be submitted with two (2) complete sets of 25mm microfilm of the plans. The microfilming shall be submitted in the following manner:	
		• Full scale reproducibles must be guaranteed from microfilming	
		• Microfilmed on 35mm silver halide film at standard reductions	
		• One (1) complete set mounted in two channel 3 x 5 jackets with address typed in upper left hand corner in capitals	
		• One (1) complete set of 35mm Diazo duplicated rolls	
		• All microfilming shall be a manner to conform to a common density of 1.0 - 1.3 on the density scale	
	b.	In lieu of submittal of approved microfilm sets at the time of permit application.	2% of Building permit fee
	c.	Microfiche Reproduction	\$3.00 first page \$1.00 each additional page
9.	<u>Addressing</u>		\$86.00 per hour (minimum ½ hour)
10.	<u>Moving Structures</u>		
	a.	Application Fee	\$ 30.50
	b.	Survey for structure to be moved into the City	\$100.00
	c.	Deposit to cover possible damage to City Property (refundable if no damage)	\$795.00
11.	<u>Permit Research Charges</u>		
	a.	Permit research and preparation of report where request made by telephone. Payable in advance	\$ 21.00
12.	<u>Refunds</u>		
	a.	Service charge for processing requested refunds	\$ 39.00



13. Notice and Order
  - a. Processing of Notice and Order \$316.00 each

**C. RENTAL HOUSING AND HOTEL INSPECTION FEES AND PENALTIES**

1. Annual fee for rental housing, hotel or motel units.
  - a. Single family, duplex, triplex or fourplex \$20
  - b. Five or more units \$5 per unit
2. Request for postponement of initial inspection or progress check
  - a. First request No charge
  - b. Second request \$200 penalty
3. Inspection, report and enforcement actions pursuant to HMC, Ch.9, Art. 5
  - a. Initial inspection of parcel containing two or more rental housing units a hotel or motel
    - (1) No violations found No charge
    - (2) Violations found \$150/parcel + \$60/unit or hotel/motel room with violation
  - b. Progress Checks
    - (1) First Progress Check
      - (a) Violations corrected No charge
      - (b) Violations not corrected \$150/parcel + \$60/unit or hotel/motel room with violation
    - (2) Second Progress Check \$150/parcel + \$60/unit or hotel/motel room with violation + \$200
    - (3) Third Progress Check \$150/parcel + \$60/unit or hotel/motel room with violation + \$400
    - (4) Fourth Progress Check \$150/parcel + \$60/unit or hotel/motel room with violation + \$800
    - (5) Fifth and subsequent re-inspections \$150/parcel + \$60/unit or hotel/motel room with violation + \$1000
  - c. Initial inspection of a parcel containing one single-family rental unit (including condominium or townhouse)
    - (1) No violations found No charge
    - (2) Violations found \$150
  - d. Progress Checks

	(1)	First Progress Check	
	(a)	Violations corrected	No charge
	(b)	Violations not corrected	\$150/parcel
	(2)	Second Progress Check	\$150/parcel + \$200 penalty
	(3)	Third Progress Check	\$150/parcel + \$400 penalty
	(4)	Fourth Progress Check	\$150/parcel + \$800 penalty
	(5)	Fifth and subsequent re-inspections	\$150/parcel + \$1000 penalty
	e.	Concurrent Initial Inspection of two or more single-family dwelling units/same owner	
	(1)	No violations found	No charge
	(2)	Violations found	\$150/parcel + \$60/unit
f.		Progress Checks	
	(1)	First Progress Check	
	(a)	Violations corrected	No charge
	(b)	Violations not corrected	\$150/parcel + \$60/unit
	(2)	Second Progress Check	\$150/parcel + \$60/unit + \$200 penalty
	(3)	Third Progress Check	\$150/parcel + \$60/unit + \$400 penalty
	(4)	Fourth Progress Check	\$150/parcel + \$60/unit + \$800 penalty
	(5)	Fifth and subsequent re-inspections	\$150/parcel + \$60/unit + \$1000 penalty
4.	<u>Initial Inspection or Progress Check – No Access</u>		
	a.	No access-First Site Visit	No Charge
	b.	No access-Second Site Visit	\$200
	c.	No access-Third Site Visit	\$400
	d.	No access-Fourth Site Visit	\$800
	e.	No access-Fifth and Subsequent Site Visits	\$1000
5.	<u>Rent Control Deregulation Inspection pursuant to Ord No. 83-023, as amended</u>		
	a.	Initial inspection/survey and one re-inspection	\$300/unit
	b.	Concurrent initial inspection/survey and one re-inspection of two or more units/same owner/same development	\$300 1 <sup>st</sup> unit + \$60 each additional unit
	c.	Additional non-concurrent re-inspections	\$150/unit
6.	<u>Lien (per parcel)</u>		\$150

## D. PLANNING

Where noted throughout this chapter, all time and material charges are exclusive of a base fee.

### 1. Annexation

#### a. Preliminary Services

Processing of data, maps, and documents prepared and submitted by applicant, and performance of related services by the City necessary to satisfy requirements for presentation to Local Agency Formation Commission prior to commencement of annexation proceedings.	\$200.00 + Time & Material
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The above charges shall be paid prior to the time required services are performed by the City and no part of said charges shall be refunded in the event annexation to the City of Hayward is not processed to completion.

#### b. Completion of Annexation Proceedings

- (1) Under the circumstances described in the State Government Code Section 35402, the estimated cost of all proper expenses to be incurred by the City for the completion of annexation proceedings shall be deposited with the City prior to the commencement of annexation proceedings.
- (2) Such costs shall include, but not be limited to, current annexation filing fees established by the Board of Equalization in manner provided by the State Government Code Section 54902.5.
- (3) Upon completion of such proceedings, any surplus deposit remaining shall be refunded promptly to the proponents.

#### c. Annexation Fees

For each gross acre of property annexed to the City	\$385.00
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- |  |  |
|--|--|
| 2. <u>Preparation of documents in connection with utility service to property outside of the City limits</u> | \$100.00 + Time & Material   |
| 3. <u>Environmental Assessment (Contract) – Consultant Report</u>  | Cost with Deposit for 50% of Document                              |
| 4. <u>Environmental Assessment (Contract) Consultant Oversight</u>   | Time & Material  |
| 5. <u>General Policies Plan Amendment</u>  | Time & Material; Deposit* of \$2500                                |
| 6. <u>Text Change to Zoning Ordinance</u>  | Time & Material; Deposit* of \$2500                                |
| 7. <u>House Moving</u> (no site plan review; see building & police fees)                                     | \$100.00   |
| 8. <u>Private Access Approval</u>  | Time & Material  |
| 9. <u>Review of Business License</u>   | \$ 8.00  |
| 10. <u>Sign Permit</u>   | \$60.00 + \$30.00 per additional establishment part of same permit |
| 11. <u>Administrative Use Permit</u>   |  |

a.	Residential, Commercial or Industrial Uses NOT listed below	Time & Material; \$750 Deposit*
b.	Livestock	Time & Material \$750 Deposit (Max \$750)
c.	Temporary Uses	Time & Material \$750 Deposit (Max \$750)
d.	Food Vendor Permit	\$225.00
e.	Food Vendor Renewal	\$ 75.00
12.	<u>Rezoning and Prezoning</u>	
a.	Planned Development, Preliminary Plan	Time & Material; Deposit* of \$2500
b.	Planned Development: Precise Plan	Time & Material; Deposit* of \$2500
c.	Planned Development: Major Modification	Time & Material; Deposit* of \$2500
d.	Zone Change	Time & Material; Deposit* of \$2500
13.	<u>Site Plan Review</u>	
a.	One single-family home on one lot (not part of subdivision)	Time & Material \$750 Deposit (Max \$750)
b.	Other than one single-family dwelling	Time & Material \$1500 Deposit*
14.	<u>Conditional Use Permit</u>	Time & Material; Deposit* of \$2000
15.	<u>Modification or Rehearing of Approved Development Plan</u>	Time & Material; Deposit* of \$150
16.	<u>Variance and Administrative Approval of a Minor Variance (between 10 percent and 25 percent of any yard requirement)</u>	Time & Material; Deposit* of \$750
17.	<u>Tentative Map</u>	Time & Material; Deposit* of \$2500
18.	<u>Final map, parcel map, lot line adjustment, parcel merger and miscellaneous permits.</u>	Time & Material; Deposit* of \$1500
19.	<u>Agendas and Minutes</u>	
a.	Planning Commission Agenda	\$19.00/yr.
b.	Planning Commission Minutes	\$37.00/yr.
20.	<u>Park Dedication Fees in Lieu of Land Dedication</u>	Ref HMC Chap 10, Article 6
21.	<u>Overhead Recovery Charge</u>	\$54.00/hr.
22.	<u>Development Agreement</u>	

a.	Pre-Application Processing	Time and Material
b.	Application Filing Fee	\$350.00
c.	Review of application, negotiation of agreements, processing through Planning Commission and City Council	Time and Material
d.	Annual Review	Time and Material
e.	Amendment Processing	Time and Material
23.	<u>Designation of Historical or Architectural Significance</u>	\$50.00 + Time & Material
24.	<u>Building Permit Review</u> (Except as noted below building permit review shall be charged at normal labor rates.)	
a.	Tenant Improvement	
	(1) Industrial	\$200.00
	(2) Commercial	\$200.00
b.	Building Addition	
	(1) Single Family Dwelling	
	(a) Single family dwelling (hillside over 10% slope)	\$150.00
	(b) Single family dwelling (flat lands)	\$125.00
	(2) Multi-family dwelling	\$200.00
	(3) Commercial	\$200.00
	(4) Industrial	\$175.00
c.	Accessory Structure	\$ 35.00
d.	Single-Family Dwelling	\$ 83.00
	(1) Single family dwelling (hillside over 10% slope)	\$275.00
	(2) Single family dwelling (flat lands)	\$175.00
e.	Industrial Building (not part of a current site plan review or use permit application)	\$200.00
f.	Commercial Building	\$350.00
g.	Over the Counter Approvals	\$ 20.00
25.	<u>Written Verification of Property Ownership or Similar Request</u>	\$25.00 per parcel
26.	<u>Landscape Inspection:</u>	
a.	Residential Sub-Division and Multi-Family Development	\$162.00
b.	Commercial and Industrial Development	\$108.00
c.	Hillside Single-Family Dwellings	\$ 54.00
d.	Re-inspection	\$ 54.00
e.	Miscellaneous	\$ 54.00
27.	<u>Tree Preservation:</u>	
a.	Annual tree pruning/removal permit	\$200.00
b.	Tree removal (individual parcel)	\$ 25.00
c.	Tree pruning (individual parcel)	\$ 20.00

28.	<u>Written Verification of Zoning Designation or Similar Request</u>	\$30.00 per parcel
29.	<u>Site Inspection</u>	\$50.00 per parcel
30.	<u>Research Fee (more than 15 minutes)</u>	\$38.00 per hour
31.	<u>Administrative Fee for Consultant Oversight (other than for Environmental Impact Reports)</u>	25% of consultant fee
32.	<u>Appeal Fee for Applicant</u>	Time & Material; \$1200 Deposit*
33.	<u>Appeal Fee Other Than Applicant</u>	\$50.00
34.	<u>Extension of Approved Development Applications</u>	Time & Material; Deposit* of \$150

\*If during the review of the project the Planning Director estimates that the charges will exceed the deposit, additional deposit(s) will be required. Prompt payments of deposits or outstanding fees owed in association with the application will assure continued staff review of the project. Failure to provide requested deposit or fees associated with the application within an appropriate time frame as determined by the Planning Director will be treated as a withdrawal without prejudice of the application

#### **E. COMMUNITY PRESERVATION INSPECTION FEES**

1.	<u>Request for Postponement of Inspection</u>	
a.	First Request	No charge
b.	Second Request	\$100 penalty
c.	Third Request	\$200 penalty
d.	"No Show" for Inspection Appointment	\$200 penalty
2.	<u>Violation of Community Preservation, Sign, Vehicle, Weed Abatement and Zoning Ordinances</u>	
a.	First Violation	
(1)	Initial inspection	No charge
(2)	Reinspection shows violation eliminated	No charge
(3)	Reinspection shows violation still exists	\$300.00
(4)	Second inspection violation still exists	\$75.00 plus \$200.00 penalty
(5)	Third inspection violation still exists	\$75.00 plus \$400.00 penalty
(6)	Fourth inspection violation still exists	\$75.00 plus \$600.00 penalty
(7)	Fifth and subsequent inspections violations still exist	\$75.00 plus \$800.00 penalty
b.	Subsequent violation within 12 months (same property owner)	
(1)	Initial inspection and notices	\$300.00 plus \$800.00 penalty
(2)	Each subsequent inspection violation still exists	\$75.00 plus \$1,000.00 penalty
c.	Recovery of sign removed from public property (Hayward Municipal Code Section 10-7.812)	Time and Materials

- |    |                              |                                   |
|----|------------------------------|-----------------------------------|
| d. | Abatement costs (per parcel) | \$200.00 plus<br>contractor costs |
| e. | Lien (per parcel)            | \$150                             |

## V. FINANCE AND INTERNAL SERVICES

### A. ASSESSMENT DISTRICT FEES

- |    |   |                                 |
|----|---|---------------------------------|
| 1. | Establishment Fee (applicable to all districts petitioned or requested after September 9, 1988)   | \$2,850.00                      |
| 2. | Annual Administration Fee (applicable to all districts)   | \$2,712.00                      |
| 3. | Bond Call Fee (applicable to all districts)   | \$ 278.00                       |
| 4. | Annual Adjustment: The 3 fees listed above shall be adjusted annually. Each fee shall increase by the lesser of: (1) 5% or (2) the percentage of increase, if any, in the San Francisco Bay Area Consumer Price Index (CPI-U) for the period from May through April of the year in which the change occurs, or (3) the City's actual incremental cost. When the 3 fees are so adjusted, the adjusted fees shall become the new base. The CPI for the San Francisco Bay Area in effect at the time of each annual updating of the Master Fee Resolution shall be used in determining each set of annual adjustments. | Calculated<br>Adjustment        |
| 5. | Irrevocability of the Establishment Fee: Whether or not a proposed local improvement district becomes legally established, the Establishment Fee applies as the City's charge for initiating the transaction.   | Same as amount<br>paid in A (1) |
| 6. | Special Assessment Inquiries  | \$ 25.00 each                   |
| 7. | Secondary Disclosure Reporting  | \$250.00/District               |

### B. CENTENNIAL HALL

1. Fees for the use of Centennial hall attached hereto and by this reference made a part hereof (pages 25, 26, and 27):





# CENTENNIAL HALL RENTAL SCHEDULE

Effective July 1, 1999

Area	Approximate Size	Maximum Number of Persons					E	NON FOOD/BEVERAGE EVENTS		FOOD/BEVERAGE EVENTS	
		A	B	C	D			Commercial	Non-Commercial	Commercial	Non-Commercial
Hall A & B	140 x 100 (14,000 sf)	1700	1200	740	1000		700	1940	1165	2005	1360
Hall A or B	100 x 70 (7,000 sf)	850	600	300	430		350	1210	805	1360	1030
Room 1	44 x 24 (1,024 sf)	135	70	36	60		-	125	115	145	140
Room 2	40 x 24 (928 sf)	120	60	36	60		-	125	115	145	140
Room 3	44 x 24 (1,024 sf)	135	70	36	60		-	125	115	145	140
Room 4	46 x 75 (3,352 sf)	400	250	160	200		180	390	375	570	515
Room 5	29 x 25 (550 sf)	50	-	12	12		-	80	80	95	90
Room 6	39 x 57 (2,223 sf)	275	150	128	120		100	280	260	365	350
Room 7	53 x 29 (1,537 sf)	190	100	60	100		70	200	195	275	260
Room 8	27 x 30 (810 sf)	100	60	24	50		30	160	150	195	190
Patio	147 x 26 (1,280 sf)	220	150	-	40		-	190	165	240	220
Mezz A&B	64 x 26 (1,660 sf)	210	100	64	100		-	165	160	215	200
Mezz A/B	32 x 26 (830 sf)	105	50	32	32		-	130	115	155	200

Portable Dance Floor Set Up \$120.00    Dressing Rooms \$60.00    Bar Area \$120.00 (Hall A or B only \$95.00)

**After Midnight: Add 10% to the total above rate and food and/or beverage rate for each hour past midnight.**

Key: A = Standing    B = Theater    C = Classroom    D = Banquet    E = Dinner Dance

# **CENTENNIAL HALL ROOM COMBINATIONS**

Effective July 1, 1993

Area	NON FOOD/BEVERAGE EVENT		FOOD/BEVERAGE EVENT	
	Commercial	Non-Commercial	Commercial	Non-Commercial
Room 7 and Patio	\$320	\$305	\$390	\$375
Room 8 and Patio	\$285	\$270	\$355	\$335
Room 7, 8 and Patio	\$440	\$420	\$605	\$570

**NOTE: After midnight add 10% to the total of the above rate and food and/or beverage rate for each hour past midnight.**

1. If the presence of a security guard is required at an event, the cost of any security personnel is chargeable to the lessee. Management will determine the number of security personnel required.
2. All labor after midnight is chargeable to the lessee at overtime rates.
3. Rental rates include set-up and take-down of table, chairs, stage sound system, portable bars, lectern, stage lighting, and normal clean-up (sweeping and mopping). Extra services will be defined by Management.
4. Lessees are required to clean up all areas. (Pick up trash and litter and place in outside dumpster.) Excessive clean-up will be charged to the lessee.
5. "Non-Commercial" is defined as any organization or use whose revenue or contributions qualify as "tax deductible" by IRA rules. Those non-commercial groups using the Centennial Hall for fund raising events which are open to the public will be charged the commercial rate as defined by the C.H. Rules and Regulation.
6. Holiday rates apply to Christmas Eve, Christmas Day, New Year's Day, Easter, Thanksgiving, Independence Day, Memorial Day, and Labor Day.
7. A cleaning/damage deposit equal to one-half (1/2) the rental fee, or a minimum of \$200 is required. This fee is due and payable with the rental payment.
8. All food events at Centennial Hall will be catered from the approved caterers' list. Exceptions are events small enough to use kitchen #2, or "pot luck" patio events.
9. The above daily rental rates are as approved by the Hayward City Council. Rates charged are the rates in effect on the day of the event.
10. When using Centennial Hall's in-house telephone system, a \$0.25 fee will be charged for all local calls.
11. A \$50.00 per hour rehearsal fee, plus any security charges, will be charged during rehearsals.

	CATEGORY OF LESSEE	PUBLIC EVENT			PRIVATE EVENT	
		PAY	FREE	PAY	FREE	
1.	Government Agencies (Less City of Hayward)	501C3	N-C	N-C	N-C	N-C
2.	Corporations and any community chest fund or foundation, organized and operated exclusively for religious or charitable purposes.	501C3	N-C	N-C	N-C	N-C
3.	Civic leagues or organizations not organized for profit but operated exclusively for the promotion of social welfare, or local employee associations.		C	N-C	N-C	N-C
4.	Labor, agricultural or horticultural organizations.		C	N-C	N-C	N-C
5.	Business leagues, chambers of commerce, real estate boards, board of trade no organized for profit.		C	N-C	N-C	N-C
6.	Clubs organized for pleasure, recreation, and other non-profit purposes, amateur sports.		C	N-C	N-C	N-C
7.	Fraternal societies, orders, or associations.		C	N-C	N-C	N-C
8.	Credit Unions		C	N-C	N-C	N-C
9.	A post organization of war veterans or auxiliary unit thereof.		C	N-C	N-C	N-C
10.	Religious and apostolic organizations.	501C3	N-C	N-C	N-C	N-C
11.	Hospital service organizations.	501C3	N-C	N-C	N-C	N-C
12.	Educational service organization.	501C3	N-C	N-C	N-C	N-C
13.	Commercial business, trade shows.		C	C	C	C
14.	Political Organizations		C	N-C	N-C	N-C
15.	Individuals		C	N-C	N-C	N-C

**NOTE:** N-C denotes non-commercial status  
C denotes commercial status

**C. OPERATING PERMITS**

1. Bingo Permit (Reference Hayward Municipal Code, Chapter 4, Article 3)
  - a. Initial and renewal permits \$ 50.00
2. Compilation of List of Businesses by Category \$ 10.00
3. Monthly Listing of New Hayward Based Businesses \$ 5.00/month
4. Card Club Permit (Reference Hayward Municipal Code, Chapter 4 Article 3)
  - a. Application Fee \$ 40.00
  - b. Annual Permit Fee \$1,500.00 per table
5. Close-out Sale Permit (Reference Hayward Municipal Code, Chapter 6, Article 4)
  - a. Initial Permit \$ 50.00
  - b. Renewal \$ 25.00
6. Massage Establishment Permit (Reference Hayward Municipal Code, Chapter 6, Article 10)
  - a. Investigation Fee \$ 150.00
  - b. Renewal Investigation Fee \$ 75.00
7. Peep Show Permit (Reference Hayward Municipal Code, Chapter 6, Article 9)
  - a. Peep Show Device \$ 60.00/yr
  - b. Investigation Fee \$ 75.00
8. Public Dance Permit (Reference Hayward Municipal Code, Chapter 6, Article 2)
  - a. Payable quarterly in advance \$ 200.00/yr
9. Preferential Parking Permit (Reference Hayward Traffic Regulations Section 3.95 and Hayward Traffic Code Section 6.36)
  - a. Annual Fee ("For up to two residential or visitor permits" per City Council Resolution) \$ 25.00
  - b. Each additional residential permit \$ 10.00
  - c. Each additional visitor permit \$ 5.00

**D. SPECIAL BILLINGS**

1. Special Requests for Water Billing
  - a. Base Rate Services \$ 26.00
  - b. Each Additional Meter \$ 9.00

## VI. FIRE DEPARTMENT

### A. FIRE PREVENTION FEES:

1. Plan check of a building or alteration of building for fire protection and regulation safety requirements. \$399.00/application plus  
\$133.00/additional hour or fraction
  
2. Fire Prevention Fees:
  - a. Plan check and any required on-site inspection of systems:
    - (1) Fire sprinkler systems, new installations \$399.00 plus \$0.95/head per application  
\* Plus building permit fees
  
    - (A) Alterations, repairs, improvements Less than 20 heads \$133.00 plus \$0.95/head per application,  
20 heads or more \$266 plus \$0.95/head per application  
\* Plus building permit fees  
  
\*Building permit fees are based on valuation of sprinkler work
  
    - (B) Underground only \$399.00 per application
    - (C) Emergency Underground only \$266.00 per application
    - (2) Wet, dry, or combination standpipe systems, fire hose racks \$399.00 per application
    - (3) On-site private hydrant systems \$399.00 per application
    - (4) Fire alarm systems Less than 8 devices \$133.00  
8 to 24 devices \$266.00  
25 to 49 devices \$399.00  
50 or more devices \$532.00  
  
Plus \$133 per additional story
    - (5) Special Fire Protection System: installation, repairs, or alterations \$399.00 per application
  
  - b. Plan check and any required on-site inspection of the installation, repair, or abandonment of flammable, combustible, or other hazardous material liquid tanks. \$399.00 per application
  
  - c. Plan check and any required on-site inspection of the installation, deactivation or removal of liquefied flammable, combustible, or oxidizing gas tank. Example: LPG tanks \$399.00 per application
  
  - d. Plan check and any required on-site inspection for the installation, removal, or deactivation of industrial or medical compressed gas installations. \$399.00 per application

e.	Re-roofing permits (Applicable only in Wildland/Urban Interface)	\$33.00 per application
f.	Plan check and any required on-site inspection for temporary activities requiring one-time permits:	
(1)	Air supported structures	\$146.00 per application
(2)	Bonfires plus fire watch	\$146.00 per application, plus \$133.00 additional per inspector-hour and \$240.00 per engine-company hour
(3)	Bowling pin/alley refinishing	\$146.00 per application
(4)	Christmas tree lots	\$146.00 per application
(5)	Explosives/blasting agents	\$146.00 per application, plus applicable fire watch charges
(6)	Fire watch	\$133.00 per inspector-hour plus \$264.00 per engine-company hour
(7)	Fireworks - public display	\$133.00 per application, plus fire watch charges
(8)	Lock Box fee	\$ 75.00 per box
(9)	Key Switch fee	\$ 85.00 per key switch
(10)	Malls-Structures within, displays, public assembly use, compressed flammable gases, fueled equipment	\$146.00 per application
(11)	Tent erection	\$146.00 per application
(12)	Asbestos removal	\$146.00 per application
(13)	Carnivals, fairs, or parade floats	\$146.00 per application
(14)	Fumigation or thermal insecticide fogging	\$146.00 per application
(15)	Outdoor Cooking Booths	\$33.00 per application
(16)	Basic Safety Inspection (Upon Request)	\$133.00 per application
g.	Annual fire protection and associated life safety inspection and upon approval, issuance of permit to operate the following:	
(1)	Aircraft refueling vehicles	\$146.00 per year
(2)	Candles – used in public assemblies	\$146.00 per year
(3)	Combustible fiber storage - waste handling	\$146.00 per year
(4)	High-piled combustible stock	Less than 12,000 square feet \$220.00 12,000 or more square feet \$328.00
(5)	Lumber yards	\$146.00 per year
(6)	Matches – Manufacture or store	\$146.00 per year
(7)	Ovens – Industrial	\$146.00 per year
(8)	Places of Assembly	Less than 300 occupants \$146.00/year 300 or more occupants \$292.00/year

(9)	Smokeless/black powder storage	\$146.00 per year
(10)	Spraying or dipping operations	\$146.00 per year
(11)	Tire recapping	\$146.00 per year
(12)	Welding and cutting operations	\$146.00 per year
(13)	Cellulose nitrate - storage (4846-1)	\$146.00 per year
(14)	Dust producing operation (4846-2)	\$146.00 per year
(15)	Oil and natural gas wells (4846-5)	\$146.00 per year
(16)	Radioactive materials (4846-7)	\$146.00 per year
(17)	Aerosol products	\$146.00 per year
(18)	Combustible material storage	\$146.00 per year
(19)	Commercial rubbish handling operations	\$146.00 per year
(20)	Explosives and/or blasting agents	\$146.00 per year
(21)	Fruit ripening	\$146.00 per year
(22)	Liquid or gas-fueled vehicles in Assembly buildings	\$146.00 per year
h.	Inspections required by the State of California, the Fire Chief, or an approved licensing agency:	
(1)	Seven (7) to fifty (50) occupants	\$146.00/hour, one hour minimum
(2)	Fifty-one (51) or more occupants	\$292.00 per inspection, with two inspections minimum per year
(3)	Additional fees may be assessed by the Fire Chief for any required inspection	\$133.00 per hour
i.	Truck or Engine Company recovery.	\$264.00 per hour
j.	Referrals from Development Review Services.	\$146.00 per hour

**B. HAZARDOUS MATERIALS FEES:**

1.	Plan check and any required on-site inspection of hazardous materials storage facilities using liquids, gases, or solids for compliance with hazardous materials storage requirements, except underground storage tanks.	\$238.00 per application, plus \$119.00 per additional hour
2.	Underground storage tank installation, removal, or closure in-place, including required, limited number of on-site inspections.	\$595.00 per application, which includes four (4) hours of inspections
3.	After hours inspection (other than 8am-5pm).	\$163.00 per hour, minimum four (4) hours
4.	Contamination follow-up or investigation:	\$119.00 per hour
a.	Fire Marshal cost recovery	\$ 131.00 per hour
5.	Annual Permit:	



- a. Annual permit for storage and/or handling of hazardous materials as defined in Hayward Municipal Code, Chapter 3, Article 8.

Quantity Range	Description	Fee Amount
1a	Storage of one (1) or more types Solid.....up to 500 pounds Liquid.....up to 55 gallons Gaseous .....up to 2,000 cubic feet at STP	\$ 165.00 per year
2a	Storage of one (1) or more types Solid.....between 500 and 5,000 pounds Liquid.....between 55 and 550 gallons Gaseous.....between 200 & 2,000 cubic feet at STP	\$ 308.00 per year
3a	Storage of one (1) to five (5) types Solid.....between 5,000 & 25,000 pounds Liquid.....between 550 & 2,750 gallons Gaseous.....between 2,000 & 10,000 cubic feet at STP	\$ 451.00 per year
3b	Storage of six (6) or more types Solid.....between 5,000 & 25,000 pounds Liquid.....between 550 & 2,750 gallons Gaseous.....between 2,000 & 10,000 cubic feet at STP	\$ 605.00 per year
4a	Storage of one (1) to five (5) types Solid.....between 25,000 & 50,000 pounds Liquid.....between 2,750 & 5,500 gallons Gaseous.....between 10,000 & 20,000 cubic feet at STP	\$ 852.50 per year
4b	Storage of six (6) or more types Solid.....between 25,000 & 50,000 pounds Liquid.....between 2,750 & 5,500 gallons Gaseous.....between 10,000 & 20,000 cubic feet at STP	\$ 990.00 per year
5a	Storage of one (1) to five (5) types Solid.....50,000 pounds or more Liquid.....5,500 gallons or more Gaseous .....20,000 cubic feet or more (STP)	\$1,375.00 per year
5b	Storage of six (6) to ten (10) types Solid.....50,000 pounds or more Liquid.....5,500 gallons or more Gaseous.....20,000 cubic feet or more (STP)	\$1,650.00 per year
5c	Storage of eleven (11) or more types Solid.....50,000 pounds or more Liquid.....5,500 gallons or more Gaseous .....20,000 cubic feet or more (STP)	\$2,200.00 per year
b.	Application processing fee - all applicants (non-refundable).	\$ 93.00
6.	Contamination investigation & remediation cases, including spills & other hazardous materials emergencies:	
a.	Fire Department staff time.	\$ 119.00 per staff hour
b.	Other costs incurred including, but not limited to third-party review, laboratory work, third-party oversight, and inspection, communication and correspondence.	Actual Costs

7. Risk Management Plan (RMP):

a.	Fire Department staff time.	\$ 119.00 per staff-hour
b.	Other cost incurred including, but not limited to third-party review, laboratory work, third-party oversight and inspection, public notice, communication and correspondence.	Actual Costs
8.	Certified Unified Program Agency (CUPA):	
a.	Annual State Surcharges:	
1.	Hazardous Materials	\$ 24.00 per facility
2.	Underground Storage Tanks	\$ 15.00 per tank
3.	CalARP Program	\$ 270.00 per facility
b.	Hazardous Waste Generator Program:	
1.	Up to 27gallons; 220 lb per month	\$ 98.00 per year
2.	28 to 270 gallons; 221 – 2,220 lbs per month	\$ 210.00 per year
3.	271 gallons; 2,221 lbs or more per month	\$ 510.50 per year
c.	Tiered Permit Program:	
1.	Permit by Rule (Fixed Units)	\$ 833.00 per facility per year
2.	Permit by Rule (Transportable Units)	\$ 833.00 per unit per year; plus \$ 690.80 per site per year
3.	Conditional Authorization	\$ 833.00 per facility per year
4.	Conditional Exemption, Specified Waste	\$ 87.18 first year & \$32.35 per year thereafter
5.	Conditional Exemption, Small Quantity Treatment	\$ 87.18 first year & \$32.35 per year thereafter
5.	Conditional Exemption, Commercial Laundry	\$ 87.18 first year & \$32.35 per year thereafter
6.	Conditional Exemption, Limited	\$ 87.18 first year only no annual fee
d.	Underground Storage Tank (UST) Program	\$ 119.00 per UST per year
9.	Referrals from Development Review Services, e.g., Use Permits, Zone Changes, Planned Development, Environmental Impact Reports.	\$ 146.00 per hour
10.	Additional fees may be assessed by the Fire Chief under this section.	\$ 146.00 per hour
<b>C.</b>	<b>ALTERNATE MATERIALS AND METHODS REQUEST</b>	
1.	Variance requests.	\$ 133.00 per hour, one (1) hr minimum
<b>D.</b>	<b>MISCELLANEOUS FEES:</b>	
1.	Banner hanging fee (may be waived by the Fire Chief).	\$ 119.00 per application

## VII. LIBRARY

### A. GENERAL SCHEDULE OF CHARGES

1. Overdue Fines:
  - a. Print material and sound recordings \$0.25/day (maximum cost of item)
  - b. Video cassette tapes and DVD's \$1.00/day (maximum cost of item)
  - c. Cameras \$0.50/day (maximum cost of item)
  - d. Reference materials (return within 7 days) \$3.00/day (maximum cost of item)
  - e. Billing Fee – reference materials ( returns after 7 days) \$75.00
  - f. Billing Fee – cameras \$55.00
  - g. Billing Fee – all others \$20.00
  - h. Fine Limit (non-returns) Original cost of item plus Billing and Processing Fees
2. Replacement of Lost/Damaged Pamphlet or Picture \$ 1.00  
(includes \$0.50 for Barcode Replacement)
3. Replacement of Lost/Damaged Audio/Visual Case
  - a. Multiple Cassettes/CD/DVD Cases \$ 7.00
  - b. Single Cassettes \$ 0.75
  - c. Cassette Bags \$ 2.00
  - d. Single Compact Disc and DVD Cases \$ 1.75
  - c. Video Cassette Cases \$ 2.50
  - d. Video Booklet \$ 3.00
4. Agendas and Minutes – Library Commission \$ 20.00/yr
5. Inter-Library Loan (+ any charges imposed by the lending library) \$ 2.00
6. Processing fee for lost item in addition to original cost of item \$ 5.00
7. Replacement of lost library card (borrower's card) \$ 1.00
8. Replacement lost/damaged bar codes \$ 0.50
9. Library long-range planning document (copy cost) \$20.00/year
9. Teacher Loan Box \$ 3.00  
(includes \$0.50 for Barcode Replacement)

## VIII. POLICE DEPARTMENT

### A. ANIMAL CONTROL (Ref. Hayward Municipal Code, Chapter 4, Article 4)

For those fees designated to RTO (Refer To Office), the Animal Services Manager shall determine a reasonable fee or charge, basing that determination on the nature of the service; time spent; consistency with fees and charges specified for other services; actual costs incurred, including overhead and other indirect cost; and any other relevant factors.

#### 1. Impounding Charges

##### a. For each dog

- |                                       |          |
|---------------------------------------|----------|
| (1) 1st impoundment                   |          |
| (a) Licensed                          | \$25.00  |
| (b) Unlicensed                        | \$40.00  |
| (2) 2nd impoundment within one year   | \$60.00  |
| (3) 3rd impoundment within one year   | \$100.00 |
| (4) 4th impoundment or vicious animal | \$150.00 |

##### b. For each cat handling, identifying,

- |                                     |         |
|-------------------------------------|---------|
| (1) 1st impoundment                 | \$25.00 |
| (2) 2nd impoundment within one year | \$40.00 |
| (3) 3rd impoundment within one year | \$60.00 |

##### c. For each horse, bull, cow, steer, calf, colt, sheep, lamb, goat, or hog the:

- |                                     |   |
|-------------------------------------|---|
| (1) 1st impoundment                 | RTO (minimum \$40.00)<br>Charge will be total direct cost |
| (2) 2nd impoundment within one year | RTO (min. \$40.00)  |
| (3) 3rd impoundment within one year | RTO (min. \$40.00)  |

##### d. For each non-specified animal (rabbit, monkey, rat, etc.)

RTO (min. \$40.00)

##### e. For any unsterilized cog or cat impounded, an additional fee is assessed as mandated by the State of California Food & Agricultural Code.

- |                                 |          |
|---------------------------------|----------|
| (1) 1 <sup>st</sup> Impoundment | \$35.00  |
| (2) 2 <sup>nd</sup> Impoundment | \$50.00  |
| (3) 3 <sup>rd</sup> Impoundment | \$100.00 |

#### 2. Feeding and Boarding Charges Per Day. Boarding charges shall be levied as of the first day of impoundment. Charges shall be waived where the animal is redeemed "off the truck."

- |   |                    |
|---|--------------------|
| a. For each dog, cat or small domestic pet                                  | \$10.00            |
| b. For each horse, bull, cow, hog, steer, lamb, sheep, goat, colt, or calf. | \$10.00 min. (RTO) |
| c. For each non-specified animal:   | \$ 2.00 min. (RTO) |

#### 3. Special Services

- |   |                    |
|---|--------------------|
| a. Owner surrender of adult unlicensed animals. Boarding fees for | \$30.00 per animal |
|---|--------------------|

	the State mandated holding period will also be charged.	
b.	Owner surrender of adult licensed animals. Boarding fees for the State mandated holding period will also be charged.	\$25.00 per animal
c.	Owner surrender of animals under ten weeks of age. Boarding fees for the State mandated holding period will also be charged.	\$ 5.00 per animal
d.	Owner surrender of live licensed animals for euthanasia	\$15.00 grown single
e.	Owner brings dead animal to shelter for disposal	
	(1) Under 75 lbs.	\$20.00 per animal
	(2) 75 to 200 lbs.	\$30.00 per animal
	(3) Disposal of currently licensed animals	\$10.00 per animal
	(4) Private Cremation	\$ 6.00 + cremation fees
f.	Transportation of <u>stray</u> injured or sick animal to a veterinarian, where owner is later identified.	RTO
g.	Rabies vaccination certificate	\$ 9.00
h.	Para-influenza type vaccine	\$ 8.00
i.	Animal trap rental (small animal)	\$ 2.00 per day
j.	Refundable trap deposit (The deposit will be subject to forfeiture if the trap is damaged or if the trap is not returned on schedule.)	\$75.00 per trap
k.	Medical Testing	\$10.00 min/ \$50.00 max
l.	Microchip Insertion	\$10.00
4.	Animal License and Permit Fees	
a.	Unsterilized Dog or cat	
	(1) Flat fee is for 1, 2 or 3 years depending on Rabies Vaccination Certificate (not to exceed 3 years)	\$50.00
	(2) Decreed vicious animal permit; required in addition to the license.	\$30.00 plus license
	The Animal Services Manager is authorized to reduce dog license fees by one half of the amount set forth above	
b.	Sterilized dog or cat license	
	(1) Flat Fee is for 1, 2 or 3 years depending on Rabies Vaccination Certificate duration (not to exceed 3 years)	\$15.00
c.	Late Penalty	\$ 5.00
d.	Replacement/Duplicate License	\$ 4.00
e.	Seeing or hearing dog	No Charge
f.	Fancier's Permit	\$60.00
5.	Pick-up and Disposal of Dead Animals from Veterinarian	
a.	For 1 to 5 animals	\$36.00
b.	For each additional	\$ 6.00
c.	For no limit, monthly charge	\$75.00
d.	Monthly disposal fee of animals transported by veterinarian offices	\$15.00 per month
6.	Observation Fees	

All observation fees are assessed at the full rate and are not refundable, either in part or in full.

- |           |   |   |
|-----------|---|---|
| a.        | For each dog, cat or small domestic pet for quarantine, evidence and protective custody.  | \$10.00 per day                             |
| b.        | Other Animals   | Actual Costs                                |
| c.        | Home quarantine inspections for licensed animals  | \$10.00 per inspection                      |
| d.        | Home quarantine inspection for unlicensed animals   | \$20.00 per inspection                      |
| 7.        | Adoption Fees   |   |
| a.        | The fees charged for dogs and cats offered for adoption shall be set by the Animal Services Manager. In no case shall this amount be less than \$5.00.<br>In no case shall animals listed as "Owner Surrendered" be adopted by the previous owner without payment of all fees and charges (as specified in the schedule) for shelter service in impounding and caring for the animal. | RTO (minimum \$5.00)                        |
| b.        | All Other Animals   | Market Value                                |
| c.        | Spaying and neutering (mandated for dogs and cats prior to adoption)  | Veterinary contract cost                    |
| 8.        | Bark Collars  |   |
| a.        | Rental  | \$2.00/day                                  |
| b.        | Deposit   | RTO   |
| c.        | Spray   | RTO   |
| 9.        | Hearing Fee: Hearing and inspection of property of owners of animals declared vicious.  | \$60.00                                     |
| 10.       | Refund Charges: Claim Processing  | \$10.00                                     |
| <b>B.</b> | <b>POLICE ADMINISTRATION</b>  |   |
|           | Any charges not specified below shall be established by State and/or Federal statutes.  |   |
| 1.        | Photocopying of Reports:  |   |
| a.        | Traffic Accident Reports  | \$12.00 per report                          |
| b.        | Other Reports   | \$ 5.50 per report                          |
| 2.        | Photographs   | \$ 8.00 per photograph + film processing    |
| 3.        | Fingerprinting  | \$10.00 for the first card and              |
|           | (Fingerprint processing fees established by Federal or State agencies shall be additional charge.)  | \$5.00 for each additional card             |
| 4.        | Traffic Control   |   |
| a.        | Traffic and security control for non-city sponsored events  | 1.5 x officer's hourly rate x overhead rate |
| b.        | Planned traffic control for contractors and utilities   | 1.5 x officer's hourly rate x overhead rate |
| 5.        | Permit Processing<br>(Fees are for processing only, fingerprint and Department of Justice fees are not included)  |   |

a.	Taxi and Ambulance Drivers		
	(1) Annual Permit		\$ 71.00
	(2) Renewals		\$ 50.00
	(3) Annual taxi operating sticker		\$150.00
b.	Carry concealed weapons		\$ 3.00
c.	Background investigation		\$132.00
d.	Range qualification fee, for each qualification		\$ 35.00
e.	Firearm dealers annual permit		\$325.00
f.	Diversion program		\$ 50.00/per participant
g.	Other permit processing		1.5 x employee's hourly rate x overhead rate
6.	Alarm Permit Fee (New and Annual Renewal)		\$ 25.00
7.	False Alarm Fees (for instances of false alarms within any one-year period):		
a.	First False Alarm	Fee	No charge
b.	Second False Alarm	Fee	\$ 50.00
c.	Third False Alarm	Fee	\$100.00
		Penalty	\$ 50.00
d.	Fourth False Alarm	Fee	\$100.00
		Penalty	\$200.00
e.	Fifth and Each	Fee	\$100.00
	Subsequent False Alarm	Penalty	\$400.00
8.	Vehicle Release Fee		1.5 x employee's hourly rate x overhead rate
9.	Vehicle Verification or Administrative Fee		1.5 x employee's hourly rate x overhead rate
10.	Communication Tapes		\$ 49.00 per tape
11.	Clearance Letters		\$ 7.00 per letter
12.	Vehicle Abatement		\$ 36.00 per vehicle
13.	Bicycle Helmets		\$ 10.00 each
14.	Finger Printing		\$ 20.00 each
15.	Prisoner Booking Fee		\$149.00 per prisoner

## IX. PUBLIC WORKS DEPARTMENT

### A. AIRPORT SERVICES

#### 1. Monthly and Daily Fees for Aircraft Parking and Storage.

##### **Aircraft Hanger Waiting List Application** Refundable Deposit of \$100.00

		<u>Monthly Charges</u>
a.	Hangar Space	
	(1) Row "A" T-Hangar	\$ 200.00
	(2) T-Hangar	\$ 281.00
	(3) Large T-Hangars	\$ 412.00
	(4) Executive Hangars	\$ 874.00
b.	Hangar Storage Rooms	
	(1) Small	\$ 59.00
	(2) Medium	\$ 75.00
	(3) Large	\$ 144.00
	(4) Extra Large	\$ 183.00
c.	Tie Downs (Aircraft Gross Weight/Wing Span)	
	(1) Single Engine 3,500 lb. less than 40 ft.	\$ 60.00
	(2) Twin Engine 12,500 lb. less than 50 ft.	\$ 75.00
	(3) 12,501 25,000 lb. more than 50 ft.	\$108.00
	(4) 25,001 75,000 lb.	\$161.00
	(5) Excess of 75,000 lbs.	\$216.00
d.	Transient Overnight Tie Downs (Aircraft Gross Weight/ Wing Span)	
		<u>Daily Charge</u>
	(1) Single Engine 3,500 lb. less than 40 ft.	\$ 5.00
	(2) Twin Engine 12,500 lb. less than 50 ft.	\$ 7.00
	(3) 12,501 25,000 lb. more than 50 ft.	\$ 10.00
	(4) 25,001 75,000 lb.	\$ 23.00
	(5) Excess of 75,000 lb.	\$ 29.00
	(6) Lighter-than air Airships	\$ 20.00
e.	Effective July 1, 1997 a late charge of \$15.00 or 5% of the monthly rent per month, whichever is greater, shall be assessed if rent is not paid within ten (10) days of its due date (does not apply to daily rent).	
f.	Beginning July 1, 1999 and continuing every other year (biennially) on odd numbered years (e.g., July 2001, July 2003), all aircraft parking and storage charges, (excluding outside tie- downs), for the ensuing twenty-four (24) month period shall be adjusted proportionally upward 75 percent (75%) of the percentage increase in the All Urban Consumers Price Index (CPI) for the San Francisco-Oakland-San Jose area of the United States Department of Labor, Bureau of Labor Statistics, from December to two years prior to December of the applicable year. The computed adjusted rates shall be rounded to the nearest dollar. Every four (4) years, staff will conduct a market analysis to ensure that hangar rents are consistent with the prevailing market rates. If analysis demonstrates that hangar rents require modification, such shall be accomplished during the next hangar adjustment period. Such rates shall be charged unless otherwise directed by Council.	



- g. Every four (4) years, staff will conduct a market analysis to ensure that hangar rents are consistent with the prevailing market rates. If analysis demonstrates that hangar rents require modification, such shall be accomplished during the next hangar adjustment period. Such rates shall be charged unless otherwise directed by Council.
- h. Effective July 1, 1997, if the service of a member firm of the California Association of Photocopies and Process Servers must be utilized, a \$50 fee shall be charged to the individual or business necessitating said process service.
- i. The City shall charge a fee equal to the sum of the following: Five cents for each gallon of petroleum products delivered during the previous calendar month from the Leased Premises, or an amount equal to a 3 percent of the gross receipts (including fuel and gasoline taxes for which Lessee sold fuel products during the previous calendar month on or from the Airport, whichever amount is greater.
- j. All month-to-month Airport leases shall include a security deposit equal to one month's rent.

2. Permits

	<u>Annual</u>
a. Commercial Aviation	
(1) Permit	\$100.00
b. Taxiway Access	
(1) Permit	\$655.00

3. Airport Land Values

Airport Land Value is on file in the Airport Administration Office and available for review.

**B. ENGINEERING SERVICES**

1. Publication

a. Standard Detail	\$ 8.00
b. Standard Specifications	\$ 10.00
c. Standard Plans	\$ 8.00
d. Capital Improvement Plan	\$ 35.00

2. Grading/Clearing Permit Time & Material

3. Public Works Permit- Street Improvements Plan Review Time & Material

4. Sign Installed By City Crew \$102.00

5. Sign Fabricated & Installed by City Crew \$154.00

6. Signs Inspected Only \$ 58.00

7. Survey

a. Survey/curb; and gutter staking, up to 100 linear ft.	\$287.00
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- b. Each additional 50 linear foot \$ 78.00
  - c. Grade calculations and cut sheets per location \$126.00
  - d. Form check up to 100 linear feet \$126.00
  - e. Each additional 50 linear feet \$ 39.00
8. Sidewalk Rehabilitation Program
- a. Single Family Residential lots \$425.00
  - b. Multi Family with 1 or 2 damaged locations \$425.00
  - c. Additional locations \$425.00

**C. UTILITY SERVICES**

**1. SANITARY SEWER SERVICE CHARGES AND FEES**

- a. Sewer System Connection Charge (Reference Hayward Municipal Code, Chapter 11, Article 3, Section 11-3.255)

	<b>Effective Oct. 1, 2004</b>	<b>Effective Jan. 1, 2006</b>	<b>Effective Oct. 1, 2006</b>
(1) Single family, duplex, triplex, and fourplex residential units.	\$4,400	\$5,236	\$6,148
(2) High density residential and mobile homes, each residential unit.	\$3,917	\$4,661	\$5,472
(3) Commercial, industrial, institutional and all other connections:			
Per gallon of daily capacity required to serve the user.	\$12.934	\$15.262	\$17.752
Per pound per year of biochemical oxygen demand (BOD).	\$8.008	\$8.568	\$9.071
Per pound per year of suspended solids (SS).	\$6.032	\$6.635	\$7.271
Minimum charge	\$4,400	\$5,236	\$6,148

b. Sewer Service Charges (Reference Hayward Municipal Code, Chapter 11, Article 3, Section 11-3.450)

Effective October 1, 2003

- |  |   |
|--|---|
| (1) Single Family Home<br>Duplex, Triplex, Fourplex  | \$16.49 per month payable<br>bi-monthly @ \$32.98   |
| (2) Lifeline Rate  | \$5.07 per month payable bi-monthly<br>@ \$10.14 for bi-monthly water consumption of<br>500 cu.ft. or less                        |
| (3) Economy Rate   | \$10.14 per month payable bi-monthly @<br>\$20.28 for bi-monthly water consumption of more<br>than 500 but less than 1,100 cu.ft. |
| (4) Multiple residential living<br>unit. (Each multiple resi-<br>dential living unit shall be<br>considered as eighty nine<br>hundredths (0.89) of service<br>unit per month for the pur-<br>poses of determining the<br>applicable sewer charge.) | \$14.67 per month payable bi-monthly@ \$29.34   |
| (5) Mobile Home Unit   | \$11.54 per month payable bi-monthly @ \$23.08  |

Effective January 1, 2006

- |  |   |
|--|---|
| (1) Single Family Home<br>Duplex, Triplex, Fourplex  | \$18.95 per month payable<br>bi-monthly @ \$37.90   |
| (2) Lifeline Rate  | \$5.63 per month payable bi-monthly<br>@ \$11.26 for bi-monthly water consumption of<br>500 cu.ft. or less                        |
| (3) Economy Rate   | \$11.26 per month payable bi-monthly @<br>\$22.52 for bi-monthly water consumption of more<br>than 500 but less than 1,100 cu.ft. |
| (4) Multiple residential living<br>unit. (Each multiple resi-<br>dential living unit shall be<br>considered as eighty nine<br>hundredths (0.89) of service<br>unit per month for the pur-<br>poses of determining the<br>applicable sewer charge.) | \$16.87 per month payable bi-monthly@ \$33.74   |
| (5) Mobile Home Unit   | \$13.27 per month payable bi-monthly @ \$26.54  |

Commercial and Industrial Coded Users: The following service units shall apply to the corresponding User Classification Code (UCC) categories of usage:

Effective January 1, 2006

UCC	User Classification	Service Units *per 100 cu. ft. of water used with separate irrigation meters	Service Units *per 100 cu. ft. of water used without separate irrigation meters
2010	Meat Products	0.389	0.350
2011	Slaughterhouse	0.436	0.393
2020	Dairy Products Processor	0.317	0.285
2030	Canning and Packing	0.220	0.198
2040	Grain Mill	0.290	0.261
2050	Bakery	0.343	0.308
2070	Fats and Oils	0.207	0.186
2080	Beverage Bottling	0.199	0.179
2090	Food Manufacturing	0.780	0.702
2600	Pulp and Paper Product Manufacturer	0.253	0.227
2810	Inorganic Chemicals	0.351	0.316
2850	Paint Manufacturer	0.570	0.513
3110	Leather Tanning	0.759	0.683
3410	Fabricated Metal	0.097	0.087
5812	Eating Place	0.343	0.308
7210	Commercial Laundry	0.195	0.175
7218	Industrial Laundry	0.308	0.278
TBD	Eating Places w/interceptor	0.261	0.235
9999	All other UCC, including motels, hotels, and rooming houses	0.160	0.144

\* One service unit = \$18.95 – Effective January 1, 2006

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with domestic wastewater definition in the Regulations, as determined by the Public Works Director. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

The following service units shall apply to the corresponding User Classification Code (UCC) categories of usage:

Effective January 1, 2006

UCC	User Classification	Sewer Service Charge Per 100 Cu. Ft.	Sewer Service Charge Per 100 Cu. Ft.
2010	Meat Products	\$7.37	\$6.63
2011	Slaughterhouse	\$8.26	\$7.45
2020	Dairy Products Processor	\$6.01	\$5.40
2030	Canning and Packing	\$4.17	\$3.75
2040	Grain Mill	\$5.50	\$4.95
2050	Bakery	\$6.50	\$5.84
2070	Fats and Oils	\$3.92	\$3.52
2080	Beverage Bottling	\$3.77	\$3.39
2090	Food Manufacturing	\$14.78	\$13.30
2600	Pulp and Paper Product Manufacturer	\$4.79	\$4.30
2810	Inorganic Chemicals	\$6.65	\$5.99
2850	Paint Manufacturer	\$10.80	\$9.72
3110	Leather Tanning	\$14.38	\$12.94
3410	Fabricated Metal	\$1.84	\$1.65
5812	Eating Place	\$6.50	\$5.84
7210	Commercial Laundry	\$3.70	\$3.32
7218	Industrial Laundry	\$5.84	\$5.27
TBD	Eating Places w/interceptor	\$4.95	\$4.45
9999	All other UCC, including motels, hotels, and rooming houses	\$3.03	\$2.73

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with domestic wastewater definition in the Regulations, as determined by the Public Works Director. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

(7) Unclassified and Critical Users

- (a) "Critical Users" and those whose discharge does not respond to any UCC because of variations in wastewater constituents or treatment costs shall pay an amount calculated in accordance with the following formula where,

$$C = \frac{V}{M} (160 C_v + C_B \times BOD + C_s \times SS)$$

C = Sewer service charge during period for which billing is calculated.

V = Volume of water consumed per hundred cubic feet (CCF) during period for which the billing is calculated (total of public water service, metered flow and all private sources, except those meters or services specifically identified for irrigation purposes only).

BOD = Average Biochemical Oxygen Demand, in milligrams per liter, from user during period for which the billing is calculated.

SS = Average Suspended Solids, in milligrams per liter, from user during period for which the billing is calculated.

	<b>Rate</b> <b>Effective Oct. 1, 2003</b>	<b>Rate</b> <b>Effective Jan. 1, 2006</b>
Cv = Treatment cost per hundred cubic feet of water	\$1.22428	\$1.58289
C <sub>B</sub> = Treatment cost per pound of BOD	\$0.41402	\$0.45131
C <sub>S</sub> = Treatment cost per pound of SS	\$0.52597	\$0.55787
M = 160 for users with separate irrigation meters; and 178 for users without separate irrigation meters.		

- (b) The minimum fee for each user shall be that established for one (1) Service Unit per month.

(8) Wastewater Discharge Permit Fees and Miscellaneous Charges

(a) Wastewater Discharge Permit Fees

<u>Type of Permit</u>	<u>New Permit</u>	<u>Permit Renewal</u>	<u>Amendment</u>
Categorical Industrial User	\$965	\$650	\$305
Non-Categorical Significant Industrial User	\$680	\$420	\$245
Groundwater Remediation	\$470	\$285	\$190
Exterior Wash	\$440	\$325	\$230
Optional (User Requested Per Section 4.02.2 WDR)	\$860	\$650	\$350
Special Purpose (One-time discharge)	\$245	N/A	N/A

(b)	Compliance Schedule (for correction of violations)	\$390
(c)	Wastewater Sampling	
(1)	Grab sampling, basic analysis, and report	\$50 Minimum
(2)	Composite sampling, special analysis, measurement	Actual cost of labor, materials, & equipment
(3)	Violation follow-up sample	\$175 + actual laboratory analysis cost
(4)	Violation follow-up inspection	\$225

## 2. WATER SERVICE CHARGES AND INSTALLATION FEES

- a. Water Services charges for labor and materials (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.02 and 11-2.04)

### (1) Single Services. (Also see (4) below)

<u>Meter Size</u>	<u>Fee</u>
(a) 5/8" x 3/4"	\$1,680.00
(b) 3/4" x 3/4"	\$1,680.00
(c) 3/4" x 1"	\$1,810.00
(d) 1" x 1"	\$1,810.00
(e) 1" x 1 1/2"	\$2,150.00
(f) 1 1/2" x 1 1/2"	\$2,150.00
(g) 1 1/2" x 2"	\$2,480.00
(h) 2" x 2"	\$2,480.00
(i) Larger than 2" x 2"	Actual cost of labor, materials, & equipment

### (2) Manifold Service. (Also see (4) below)

<u>Meter Size</u>	<u>Service Size</u>	<u>Fee</u>
(a) 3/4" x 3/4"	1"	\$1,810.00
(b) 1" x 1"	1 1/2"	\$2,720.00
(c) 1" x 1 1/2"	2"	\$2,720.00
(d) 1 1/2" x 1 1/2"	2"	\$2,880.00
(e) 1 1/2" x 2"	2"	\$2,880.00
(f) 2" x 2"	2"	\$4,520.00

(3) Meters Set on Existing Service. (Also see (4) below)

<u>Meter Size</u>	<u>Fee</u>
(a) 5/8"	\$120.00
(b) 3/4"	\$300.00
(c) 1"	\$300.00
(d) 1 1/2"	\$420.00
(e) 2"	\$420.00
(f) Larger than 2"	Actual cost of labor, materials, & equipment

- (4) All meters in new developments with a total of five (5) or more meters shall have remote radio read capability. The cost for remote read capability is \$200 per meter, which is in addition to the fees listed above.

b. Water Service, Construction Work, Temporary Service (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.22)

- (1) The meter service charge on all hydrant meters shall be as follows:

(a) 5/8" meters	\$3.00 mo.
(b) 3/4" meters	\$5.00 mo.
(c) 1" meters	\$8.00 mo.
(d) 1 1/2" meters	\$16.00 mo.
(e) 2" meters	\$26.00 mo.
(f) 3" meters	\$52.00 mo.
(g) 4" meters	\$82.00 mo.
(h) 6" meters	\$164.00 mo.
(i) 8" meters	\$262.00 mo.
(j) 10" meters	\$377.00 mo.

- (2) All hydrants meter accounts will accrue charges for minimum monthly consumption on the following amounts, whether or not this amount of water is actually used.

(a) 5/8" or 3/4" meters	1000 cu ft.
(b) 1" or 1 1/2" meters	1700 cu ft.
(c) 2" meters	2800 cu ft.
(d) 3" meters	2800 cu ft.
(e) 4" meters	4000 cu ft.
(f) 6" meters	6000 cu ft.

- (3) Failure to Report Hydrant Meter Reading shall cause a \$60.00 charge for each month that a reading is not reported (Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.22). This charge is in addition to service charges and water usage charges.



- c. Water System Facilities Fee (Reference Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.54)

Facilities Fees shall be as follows:

	Effective Oct. 1, 2004	Effective Oct. 1, 2005
(1) Residential units with standard services (5/8" meter) or residential units with inside sprinkler system required by Fire Dept. (1"meter)	\$ 4,343.00	\$ \$4,610.00
	Effective Oct. 1, 2004	Effective Oct. 1, 2005
Each single-family dwelling, or one-family dwelling unit in a multiple dwelling or each mobile home lot in a mobile home park.	\$4,343.00	\$4,610.00
	Effective Oct. 1, 2004	Effective Oct. 1, 2005
(2) Non-residential units, each separate irrigation service, and residential units with meter size larger than 5/8" (or larger than 1" with required inside sprinkler system).		
An amount based on the size of each meter serving a water supply system to the premises as follows:		
(a) 5/8"	\$ 4,343.00	\$ 4,610.00
(b) 3/4"	\$ 6,510.00	\$ 6,920.00
(c) 1"	\$ 10,860.00	\$ 11,530.00
(d) 1 1/2"	\$ 21,720.00	\$ 23,050.00
(e) 2"	\$ 34,740.00	\$ 36,880.00
(f) 3"	\$ 69,490.00	\$ 73,760.00
(g) 4"	\$108,580.00	\$115,250.00

(h) 6"	\$217,150.00	\$230,500.00
(i) 8"	\$347,440.00	\$368,800.00
(j) 10"	\$499,450.00	\$530,150.00
(3) Fire Service per service regardless of size.	\$ 4,343.00	\$ 4,610.00

d. Meter Services Charges Inside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.60)

- (1) The standard meter service charge for all meters (except temporary service for construction work) based on size of meter shall be as follows:

(a) 5/8" meter (standard service)	\$ 7.00
(b) 3/4" meter	\$ 9.50
(c) 1" meter	\$ 14.40
(d) 1 1/2" meter	\$ 31.60
(e) 2" meter	\$ 55.50
(f) 3" meter	\$ 140.10
(g) 4" meter	\$ 277.70
(h) 6" meter	\$ 489.80
(i) 8" meter	\$ 678.00
(j) 10" meter	\$ 817.00

- (2) Exemption for Low Income:

Notwithstanding any other provision of Hayward Municipal Code, Chapter 11, Article 2, a meter service charge of \$1.45 shall be imposed by this subsection upon any customer that:

- (a) meets the City income guidelines as shown in Section I.e. of the Master Fee Schedule
- (b) files with the Revenue Division of the Finance Department an application for exemption for low income and adequate documentary evidence showing compliance with the provisions of subparagraph (a).

- (3) The water usage charge based on the number of cubic feet of water supplied during each billing period shall be as follows:

0-10 100 cu. ft.	\$1.95 per 100 cu. ft.
11-30 100 cu. ft.	\$2.12 per 100 cu. ft.
Over 30 100 cu. ft.	\$2.45 per 100 cu. ft.

e. Fire Service Connections Inside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.39)

The five service charge per each billing period shall be as follows:

1. 2" and smaller fire service connection	\$25.00
2. 4" fire service connection	\$29.00
3. 6" fire service connection	\$42.00

4. 8" fire service connection	\$42.00
5. 10" fire service connection	\$50.00

- f. Fire Service Connections Outside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.41)

The fire service charge per each billing period shall be as follows:

1. 2" and smaller fire service connection	\$37.50
2. 4" fire service connection	\$43.75
3. 6" fire service connection	\$62.50
4. 8" fire service connection	\$62.50
5. 10" fire service connection	\$75.00

- g. A 50% surcharge on water usage and a domestic sewer service charge shall be applied in the event that a fire service connection is used for any purpose other than those specifically identified in the Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.20, that is, for extinguishing fires or authorized testing of the fire protection system(s).

- h. Other Water System Fees and Charges

Account Establishment Fee	\$25.00
After-Hours Meter Activation Fee	\$60.00
Meter Lock Fee	\$45.00
Meter Removal Fee	\$45.00
Meter Test Fee	\$45.00
Noticing Fee	\$ 5.00

### 3. STORMWATER SYSTEM SERVICE CHARGES

(Charges authorized upon effective date of Stormwater Management and Urban Runoff Control Program Ordinance Implementing Hayward Municipal Code Chapter 11, Article 5) (Reference: Hayward Municipal Code Section 11-5.53)

#### (a) STORMWATER SERVICE CHARGES

	(1)	(2)	(3)	
<u>Land Use Category Description</u>	<u>LUF</u>	<u>Minimum Parcel Size (Acre)</u>	<u>Runoff Factor</u>	<u>Service Charge/ Runoff Acre/Yr</u>
• Commercial/Industrial	A	0.25	.8	338.32
• Parking Lots	P	0.25	.8	285.60
• Utilities	U	0.25	.8	285.60
• Institutional/Apartments	B	0.25	.6	285.60
• Condominium	CD	#	.6	285.60
• Single Family up to 4 -Plex	C	0.25	.4	285.60
• Single Family Ranches	CR	0.25	.4	285.60
• Vacant Land (Utilized)	D	10.00	.005	285.60
• Vacant Land (Non-utilized)	E	17.00	.003	285.60

• Owned by Government	X	0.25	.4*	285.60
• Parcels w/o Valuation	XX			
• Utilities on Leased Land	UX			
• Cemeteries	CX			
• Common Area	CA			

**NOTES:**

(1) LUF = Land Use Factor coding system utilized by Alameda County Flood Control

(2) Minimum Parcel Size is the minimum size on which charges are calculated

(3) Runoff Factor is the ratio between impervious surface area and total surface area as determined by the Alameda County Flood Control District

# Condominium parcel size is determined by dividing the parcel size by the total number of units.

\* Or as determined

**Rate Formula:**

Service Charge per year = PARCEL SIZE x RUNOFF FACTOR x SERVICE CHARGE/RUNOFF ACRE/YR

(b) **Stormwater Treatment Measure Inspection** \$150.00

**4. REFUSE SERVICE SUBSIDY**

**1. Exemption for Low Income:**

In accordance with Hayward Municipal Code 5-1.251 Rates to be Charged – Hardship, the City shall pay a subsidy in the amount of \$4.27 per month on behalf of a resident subscriber for refuse service for a single-unit dwelling, based upon the following:

- a. The subscriber meets the City income guidelines as show in Section I.e. of the Master Fee Schedule.
- b. The subscriber files with the Revenue Division of the Finance Department an application for exemption for low income and adequate documentary evidence showing that the Subscriber comes within the provision of subparagraph (a).
- c. The subsidy referred to above amends the applicable provisions to Resolution Number 95-124.